

My Entry Form

Organisation Form

Organisation make space

ID: 1043

Name of Organisation: British Cycling Federation

Type Of Activities Offered: SP Main Purpose (eg. Information): CYCLING

Offers Local Group: (Check box if Yes)

Location: Manchester Postcode: M11 4DQ

Telephone Number: 0161 230 2301 Notes: for cycle sport in the UK - Road, Track, Mountain

Web Address: <http://www.bcf.uk.com/>

Type Of Activities Offered: AR- Arts, CH- Charity, ED- Education, EV- Environmental, OP- Outdoor Pursuits, SP- Sports, UO- Uniformed Organisations, YI- Youth Information, YO -Youth Organisation

Record: 3 of 148

To make my form easier to use, I first added a title, so people knew what the form was for. I used a drop down box, so the person entering the data could see the options, and it saved them typing anything in there.

I added a check box, and indicated how they should use it (Check box for Yes).

I adjusted the boxes, so all the text would fit correctly, and aligned them to make it look better.

I changed the tab order, so the user could tab along to the next box easier.

Next to Main purpose, I put an example, so the user would know what data to enter.

I finally explained what each of the Type of Activities Offered was, because the two letter code would mean nothing to most people.

I added the Make Space logo, and tried the colour my form to match.