

End of Project Review

The project as a whole		
Achievement	If I did this project again, I would do this differently:	What my reviewer or teacher said:
I put all the main tasks on my plan.	It took me longer to do the plan than I expected but it was OK and I would use a plan again cause it helped me know what to do next and not miss out anything.	<p>about my plan:</p> <p>My reviewer (teacher) said that all tasks and sub-tasks had been identified. He wanted to know what the red meant on the first plan? I explained this was to show if a task was a risk to the project (either late or not done). In the first draft everything is red because nothing had been started and was still a risk until done.</p> <p>Also the final plan doesn't seem to be finished, and you haven't taken into account the extended hand in date. This was because I had planned to have finished by 24th April. This I did except for a few final checks and amendment I have amended the plan to show this.</p>
I put most of the sub-tasks on my plan.	I would do the same again as I put a lot in my plan so I don't think I missed anything	
I kept to the timings on my plan.	A lot of the timings on my plan had to change. I found some tasks took longer than I thought. So I either changed the time on the plan or did more at home to catch up.	
I finished the project on time.	I completed the project on time but there was very little time to spare. If I had not taken the time to make sure my plan was accurate at the start I don't think I would have done it on time. It was very easy to spend too much time on things I liked doing rather than the ones I had to do. The plan made sure that I knew exactly where I was and what was still to be done	
I checked my progress regularly.	I checked my progress with my teacher every week to make sure I was on track and also checked against my plan every lesson so I knew what was left to do and when.	
I changed my plan when something took longer or less time than planned.	I spent a lot of time planning and preparing my work and this left me with less time than I would have liked for the task itself so I had to change the plan as I went along. I saved a copy of my plan in March to show evidence how it had changed from when I started.	<p>about how I monitored progress</p> <p>You have monitored progress, but I would like more details.</p> <p>I have made sure that I have put more detail in the right places on the plan. Most of the detailed feedback is in the feedback sheets.</p>

I chose good test users	I always made sure that I chose people I trusted to give me honest views. I would do this again but next time ask more people.	My reviewer also asked that I make it more clear what the red and green means in the risk section. I have put an explanation at the bottom of the plan so that it shows that red means a task has not been completed and is a risk to the project being done on time. Green means that the work has been done and is no longer a possible risk to the project.
I chose good reviewers	I chose adults as I needed to have my review done quickly, next time I would ask a younger age group for a project like this.	

My Leaflet					
Achievement	How well did I do? (Tick one box)			If I had more time I would improve:	What my reviewers said:
	I achieved this.	I achieved some of this but had some problems.	I achieved little or none of this.		
My leaflet had four pages and folded properly.	✓			I had a problem with using Publisher as the wizards did not give me the layout that I wanted so I used MS Word instead. I set the pages to landscape and use the column feature for two whole A4 pages to give me an A5 page	about my leaflet Good leaflet but you need evidence of development and testing, with comments. I have made a file called leaflet evidence that shows how my leaflet was changed.
My leaflet includes two images I created myself.	✓			I got permission from Aikido instructor and my brother cooking	
My leaflet has all the right content in it.	✓			I was a bit tight but I managed to get it all in and some games as well as I thought that would be fun	
My leaflet is suitable for young people aged 11 to 16.	✓			I tried to make it fun for younger people to be interested in. That why I put games in and a prize.	

My Presentation					
Achievement	How well did I do? (Tick one box)			If I had more time I would improve:	What my reviewers said:
	I achieved this.	I achieved some of this but had some problems.	I achieved little or none of this.		
					Very well done however links can misleading and sending the home button back to the very start does not help. Music and images were very well used to.

My storyboard is complete and I used it to create my presentation.	✓			I was happy with the presentation. I would have liked to have added more slides as I was restricted to only 6 slides by the course	about my presentation
I used a consistent layout and font style on my presentation.	✓			I had some difficulty getting the watermark to work but I copied the watermark from the word document from the questionnaire and this was a watermark.	
My presentation has suitable colours.	✓			I copied a sample of the green onto paint and used this to make my background colour	
My presentation can be controlled using the mouse.	✓			This can work with hyperlinks, it also runs as a timed show for non attended running on PC's	
My presentation advertises the club well.	✓			I made it so that the presentation had the same colours as the leaflet and the questionnaire and I made sure that not only did the presentation have hyperlinks from a contents page and back it also could run as a timed show. If I had more time I would put it on the school website to get some feedback from more people	
My Database					
Achievement	How well did I do? (Tick one box)			If I had more time I would improve:	What my reviewers said:
	I achieved this.	I achieved some of this but had some problems.	I achieved little or none of this.		
My database reports provide the correct information.	✓			I would try and mess with the presentation of the reports more.	about my database reports
I have used suitable titles on my reports.	✓			I used the titles from the DiDA website	

The layout was suitable and I used suitable column headings.	✓			I used what was most suitable for me. Another time I would get more feedback on what other people think would be useful	
My database reports are suitable for the club organisers.	✓			It contains the information they would need. I would also ask for more feedback on this if I had to do this again	

My survey					
Achievement	How well did I do? (Tick one box)			If I had more time I would improve:	What my reviewers said:
	I achieved this.	I achieved some of this but had some problems.	I achieved little or none of this.		
My questionnaire includes all the questions it should	✓			I used all the question that were needed according to the DiDA website and I also added some others as well	Very well made however previsly background colouring was terrible and ruined whole questionare this was changed though and it is a very good design about my survey
It is clear and easy to complete	✓			I would put my questionnaire on- line so that I could get my results more quickly through the school website	
My spreadsheet provides all the information asked for	✓			I got all the important information that the DiDA websire asked for.	
My charts are clear and correct	✓				
My SURVEYRESULTS document is complete and clear to the moderator.	✓			I used the template that was provided by DiDA.	

My eportfolio					
Achievement	How well did I do? (Tick one box)			If I had more time I would improve:	What my reviewer said:
	I achieved all of this.	I achieved some of this but also had some problems.	I achieved little or none of this.		<ul style="list-style-type: none"> include all the feedback you received and actions you took Plan – can you make it more obvious what the red and green actually mean?
My eportfolio contains everything in the checklist.	✓			I followed the DiDA guidance on how it should be set up.	about my eportfolio My reviewer (teacher) said that I needed to include all my feedback in the e-portfolio. I had not done this at first because it was not included on the things to put in the e-portfolio on the DiDA website. I have changed my eportfolio to include this as my reviewer has asked.
All my links work.	✓			I checked this on my home computer and a CD and a memory stick in different locations. They all worked then	
I made sure that the moderator would like my eportfolio.					

Reviewing my own performance					
Achievement	How well did I do? (Tick one box)			If I had more time I would improve:	What my reviewers said:
	I achieved all of this.	I achieved some of this but also had some problems.	I achieved little or none of this.		
I did not waste my time by spending too much time on things I liked doing; and not enough on other things.	✓			I used my planner to keep me on course. But also somethings took longer cause they were more difficult than I thought.	

I worked well with others to collect data for the survey.		✓		There was little time for me to do this in school and my team do not live near me. I used my friends ,my brother's friends after school	confused start. He said that once I had worked out how to use the website and information given by DiDA I was much more focused and completed my project on time.
I only asked for a small amount of help from my teacher.	✓			I only asked for help when I could ask the teacher for help and this was sometimes after the lesson	
I made good use of all the skills I learned on the course.	✓			I used my own help files and what I already knew as I had most of the skills I needed for the tasks. I needed some help on the planning and the mind maps but I used the website to help me.	